

Minutes

July 19, 2022, 1:00 p.m.

Executive Director Rick Hatcher called the meeting to order.

Directors Present: Paul Benedetti, Heather Harpst for Wes Dodds, Rick Hatcher, Mark Robinson, and Rhonda Stafford.

Guests Present: Matt Chamberlin, Mike Yoder, Heather Martin and David Andre.

Minutes: Mark Robinson moved a motion to approve the minutes from the May 17, 2022, meeting as submitted and Rhonda Stafford seconded. All in favor.

Financial Report: Rhonda Stafford provided the financial information.

- Another account had to be created for the Building Demolition and Site grant to keep the funds separate; \$10,000 was transferred from the main account to open this account.
- Main checking account, activity from May 17, 2022 through July 19, 2022: \$10,350 Debit; \$29.50 Credit; \$353,925.15 Checking Balance; \$151,343.01 CD Balance.
- Abandoned Gas Station Cleanup Grant checking account: there was \$0 debit; \$0.96 credit; and a \$9,991.46 balance.
- Building Demolition and Site account: \$0 debit; \$10,000 credit.
- The Total Balance for all Land Bank accounts is: \$525,259.62.
 - Mark Robinson moved a motion to accept the Financial Report and Paul Benedetti seconded. All in favor.
- Payment to LUC for Administration from December 1, 2021 – June 30, 2022 in the amount of \$6,774.87
 - Mark Robinson moved a motion to approve the payment to LUC and Paul Benedetti seconded. All in favor.

Current Property:

1. Currently the Land Bank doesn't own any properties.

Current Property Watch:

1. 12045 St. Rt. 117, Belle Center, 36-007-13-01-015-000
 - a. Court Costs are \$1,217.26
 - b. Internal Costs: \$5,000
 - c. Grant expenditures to date: \$36,897.48
 - d. Status Update
 - The title has been transferred to Ohio UST CIC.
 - There is not further information to update at this time.
2. Cooper Avenue
 - a. A survey has been completed. Next steps need to be determined.
3. 410 Union Street, Lakeview, 47-031-06-10-005-000
 - a. In the State of Ohio's name, property was offered at the auditor's sale.

- b. Rick reached out to one neighbor who is not interested in it. Heather left a message for June Myers who has a building encroaching on the property. Rick is going to drive past again and see if he can talk to June Myers regarding it.

Potential Properties:

1. The list of properties from the Auditor's Office was reviewed. Rick Hatcher will follow up on the Westview Street properties and an interested party. Rick will also reach out to neighboring property owners to the County Road 5 property. Heather will follow up with Dale to see if Habitat is interested in this property.

New Business:

1. Discussion over Administrator contingency plan
 - a. Discussion happened regarding the Administrator position and the potential for Heather Martin to leave LUC upon graduation. Heather Martin assured the Board that in the event of her leaving, LUC would continue to provide administration services. If she leaves the Board, LUC will have a plan in place for Brad to step in to work with the Board. This led to discussion regarding the Executive Director, Rick Hatcher, who serves at large. He feels that the Board should consider having potential candidates to fill this position if a vacancy happens.
2. Press Release
 - a. A press release was created and reviewed by Rick Hatcher and Matt Chamberlin.
 - i. Mark Robinson moved a motion to approve the press release and Heather Harpst seconded. All in favor.

Old Business:

3. Demolition Project to Clean Up Blight in Ohio
 - a. The grant agreement for this program was reviewed by the Board and discussion happened regarding items in the agreement. Mark Robinson will follow-up regarding the two insurance items in the agreement.
 - b. Discussion happened regarding the list of properties and activities regarding these properties. The Land Bank submitted approximately \$835,000 in properties and received \$500,000 in grant funding. A criteria will need to be created to determine which properties will be demolished.
 - c. Discussion happened regarding how to bid the demolition; should they be bid as a lump sum, sorted by area, or in groups of ten. Rick Hatcher will reach out to several demolition companies to get an opinion on this. The Land Bank would like to utilize local demolition companies.
 - d. For procurement, any project over \$50,000 will need to be advertised per the County policy.
 - e. Five properties were selected from the February 2022 list to get quotes by Rick Hatcher. This information will be used to guide the Land Bank in the selection process.
 - i. Once Rick receives quotes and suggestions from contractors, a meeting will be held so the Board can finalize decisions in moving forward on this grant activity.

Adjourn Mark Robinson moved a motion to adjourn the Logan County Land Reutilization Corporation meeting and Paul Bendetti seconded. All in favor.

Next Scheduled Meeting: The next meeting will be held at a date to be determined later at the Logan County Commissioners Office.